ITCC Meeting Minutes
September 14, 2016

Attending: Thomas Vojta, Maggie Trish, John Bax, Karl Lutzen, Dan Uetrecht, Jeff Schramm, Mohsen Zaeem, Richard Dawes, Angie Hammons, John Singler, Al Crosbie, Barry Flachsbart, Andreas Eckert, Maciej Zawodniok, Pourya Shamsi, Lori Duncan

Meeting called to order at 4:02 PM.

1. Approve minutes of last meeting
    Motion to approve by Jeff Schramm & Barry Flachsbart 2nds. Unanimous vote to pass.

2. Election of Officers
    a. Chair Candidates – Thomas Vojta
    b. Vice Chair Candidates – John Singler
    c. Research Computing Subcommittee – Richard Dawes
    d. eLearning Subcommittee – Jeff Schramm
    e. Computer Security Subcommittee – Daniel Tauritz
        • Barry Flachsbart motion to approve all of last year's chairs to be this year's chairs. Al Crosbie seconds the motion. Unanimous vote to pass.

3. IT Updates
    a. Personnel Issues – since 2013 we have lost 30 staff members (44%). 276 man-years of experience. We currently have 6 open positions. We have been attempting to counter-offer, but with no success.
        • Trying to hire a DBPA/Software Eng. Have offered the position to someone for $62K, but his current salary was $120K. Working with the Provost to try to get additional funding for that.
        • We have submitted 12 PCQs for promos. It has currently been put on hold due to the FLSA changes coming. Grade 9 exempt positions either have to go up to $47K or go down to an hourly status. A new classification has been created, Grade 9E, which will allow current IT staff to maintain exempt status at currently salary level.
    b. BPM 1204: restrictions on purchasing IT equipment – all IT purchases have to be approved by the central IT office at UM. However, each campus will be able to create their own process to implement this, including exceptions to make it happen. We will be working on that once we get the draft language. We will keep the ITCC involved.
        • *Suggestion: Can we invite Gary Allen down to explain this?*
    c. CIO Search –
        • *Suggestion: Can we invite Joel Burken to the next meeting for an update?*
        • *Question: Is IT going to report to the Provost or someone else?*
        • *Question: Can we (faculty) provide input before a decision is made?*
    d. Creating 3 large CLCs – Walt Branson & the Registrar want to add 185 work stations. No funding has been identified yet. McNutt 244 is one. Cent. Hall 105 (remove pods & increase machines to 94). Combine Comp. Sci. 204, 205 & 206.
        • Issue: Global got a fixed amount from IT to budget this
        • Issue: Staff support
        • *Question: What is the projection of student count…10,000?*
        • *Question: Can we have someone from the Registrar come to the next meeting to discuss.*
    e. IT Project Highlights
        • Software2 self-service portal on Windows based machines. Pilot to begin in the Spring.

- Google Apps – UM-wide project to consider Google Apps & MS O365, doesn't include mail for faculty & staff.
- Rave Guardian – will allow us to get rid of the blue emergency phones. Rave Panic button is also being looked at for all faculty/staff to report emergencies.

4. Transition from Bb to Canvas
   - S&T is changing the Learning Management System (LMS) from Blackboard to Canvas
     - Based on a recommendation from a faculty committee to better meet the teaching and learning needs at S&T
   - EdTech is available to help your faculty
     - Personalized/customized training and help to meet the priorities and needs of your department
       - Including a self-paced Canvas Training Course inside Canvas
     - Faculty sandboxes are available
     - We provide staff to assist with content migration
   - Accreditation concerns
     - Data/content that is needed for accreditation needs to be extracted from Blackboard and stored elsewhere (e.g., Y drive, Canvas) **Imperative to get this done now!**
   - Transition Timeline
     - Fall 2016 courses are already created in Canvas and ready for faculty to load content
     - During Fall 2016:
       - Both Canvas and Blackboard in use
       - Faculty prepare Spring 2017 courses in Canvas
       - Faculty export/archive Bb course content for future semesters
       - Faculty/departments export/archive Bb course content for future accreditation purposes
       - Blackboard license expires December 31, 2016
     - By Spring 2017
       - All courses are taught in Canvas
       - Blackboard not available for login
   - Why Canvas? Efficiency and Ease-of-Use
     - Pilot faculty report a very shallow learning curve, average orientation training is less than an hour
     - Mobile friendly for both students and faculty – *free* app
       - Special feature/app for off-line grading, Speed-Grader
     - It respects/preserves your course file structure, drag and drop
     - Calendar items are actually connected to assignments and activities and automatically update everything when you change something
       - Rolling courses forward to a new semester is much easier, dates are automatically updated and require only light editing
5. Research Computing
   - RTD 2016: 263 pre-registered, 28 walk-ins, 63 no-shows. Had 8 – 9 speakers. Provost office helped fund it this year.
   - HPC upgrade – we have the test machine in. Waiting on some parts from Dell. We do have funding from the Provost for the OSP. Working with Dell for more options.
   - Generator – it is in & wired. Working with the vendor to start it up, hopefully in the next few weeks.
   - MinerFly UAV service is in full production now. Already doing some projects with faculty on campus. Contact RSS is you are interested.

6. UM Secureauth: 2 factor authentication – rolling out in October, no exact date yet. It will be phased in. Will have to register first. Must have an external email. Which processes will it affect? - myHR, PeopleSoft, eventually email.
7. Google Folder – Dan will create a Google doc for all ITCC related minutes & documents.

Meeting adjourned at 5:05 PM.